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Master of Public Policy
School of Public Affairs
University of Utah
Student Handbook 2025-2026

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Welcome!

Welcome to the Master of Public Policy (MPP) graduate program at the University of Utah. Students are drawn to study public policy for a variety of reasons and most feel a driving passion to affect the world in which they live. A career in public service is no longer limited to working in government. Increasingly, policy analysis, implementation and evaluation involve not-for-profit and private groups, often working in collaboration with government agencies. Our demanding interdisciplinary program is designed to provide students with the analytical, methodological, and statistical skills needed to fulfill policy roles in the real world. Students learn how to conduct needs assessments, analyze policy alternatives, and evaluate the effectiveness and efficiency of public policies.

This Handbook is intended to provide students in the MPP program with a compact set of program materials. It seeks to answer the questions students most frequently ask and is a resource tool to guide students through the program. We encourage you to read the Handbook carefully, refer to it as you face program choices, but always feel free to make an appointment with the program staff to get additional information. It is recommended that students keep a permanent file of all paperwork concerning their academic progress. The file should include, for example, grades for courses taken and written documentation of courses that have been waived.

The University of Utah is fully committed to policies of nondiscrimination and equal opportunity, and vigorously pursues affirmative action in all programs, activities, and employment regarding race, color, national origin, sex, age, and status as an individual with disability.

Contact Information
If you have additional questions about the contents of the handbook, do not hesitate to contact the MPP team.

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We encourage you to also consult additional sources of information available to help make your graduate experience successful. These resources include:

Masters in Public Policy Program
University of Utah Academic Calendar
Graduate School
Registrar's Office https://registrar.utah.edu/
University of Utah Calendar of Events
Financial Aid Office
College of Social and Behavioral Science https://csbs.utah.edu/

The MPP at the University of Utah

The Master of Public Policy was launched in 2006 as a response to the growing need expressed by students and professionals to educate and train leaders who can understand, analyze, and evaluate public policy issues through a multi-disciplinary approach. Public policy is present in nearly every context of the labor market and community, be it economic, political, domestic, or international. Many government and nonprofit organizations in the state have expressed a need for individuals who cannot only manage but also perform analytical work to address policy questions and effectively communicate the analysis to others. The University of Utah's Master of Public Policy is the only one offered within the Utah System of Higher Education (USHE).

Mission
The Master of Public Policy program is dedicated to strengthening public service and advancing the field by deepening understanding of the policy process and outcomes, equipping graduates to research, analyze, and inform effective policymaking. We are committed to developing each student's professional and academic potential through experiential learning, personalized support, and real-world application. Our community is built on mutual respect and is sustained through strong partnerships among faculty, students, alumni, stakeholders, and staff.

Values
The University of Utah Master of Public Policy Program supports the mission and vision of the College of Social and Behavioral Science. "In pursuit of excellence we work to advance knowledge and instruction in the foundations of social and behavioral science which, in turn, contributes directly or indirectly to improvements in the quality of life. We feel a special obligation to use our expertise to apply social science principles and findings to issues in social policy, emphasizing the human factor in policy analysis, and the quality of life."

In practice, this commitment informs our core values:

- Excellence in Innovation – Advancing knowledge and applying it to real-world policy challenges.
- Ethical and Purpose-Driven Leadership – Preparing graduates to lead with integrity and a commitment to the public good.
- Justice and Prosperity – Supporting a more just, ethical, and prosperous society for all.

- Evidence-Based Impact – Using research and analysis to inform policies that improve quality of life for our citizens, communities, state, nation, and across the globe.
- Community and Collaboration – Fostering partnerships among faculty, students, alumni, and stakeholders to address pressing societal issues.

Vision

- A society in which all have access to the opportunities, resources, and skills to thrive. To that end, we aim to be a leader in transformative public policy that fosters public service effectiveness with innovation and integrity.

MPP Program

The MPP provides students who want to work in the field of policy analysis with the skills and expertise needed to be successful in the labor market. It combines rigorous specialized training in analytical skills and a thorough understanding of the policy process with real world experience to prepare students for positions in public policy, as analysts, managers, or leaders in the public, not-for-profit, or private sectors.

The MPP program is an interdisciplinary two-year full-time, or four-year part-time, post baccalaureate degree that is comprised of ten core courses (31 credit hours), and three courses from a specific policy-related area (minimum nine credit hours) for a total of 40 semester credit hours. This includes an applied master's project where students relate aspects of the MPP curriculum to the analysis of a specific public policy issue.

Pre-requisite Courses

Students must complete three pre-requisites before beginning the MPP degree program:

- Applied Statistics,
- Introductory Microeconomics
- U.S. National Government

Students may be admitted pending completion of the pre-requisite courses; however, courses must be completed earning a grade of “C” or better before beginning the program.

Students must complete an American Government pre-requisite introductory course before the first day of class. POLS 1100 at the University of Utah or an equivalent course from an accredited university (syllabus required), are acceptable. Must complete with a "C" or better, a "PASS" if taken pass-fail, or a 50 or above if taken as a CLEP exam (printed score required.) Alternatively, the program offers a pass-fail short course for this pre-requisite at the end of July each year. Advanced Placement American Government satisfies the pre-requisite so long as a transcript verifies the receipt of academics for the AP course. Brigham Young University's American Heritage course is not accepted as a pre-requisite.

Prerequisites must be completed in the last 10 years with a grade of "C" or better from an accredited college or university. Students may petition for an exception. Such petitions will be decided by the program manager and director on a case-by-case basis.

Student Learning Outcomes (SLOs)

The Master of Public Policy (MPP) program, especially through its courses, is designed to equip students with the knowledge, skills, and tools necessary to understand and address public policy challenges. Central to this are the MPP program's Student Learning Outcomes (SLOs) that guide the development of expertise across three core areas: Economics, Policy Process and Institutions, Quantitative and Research Methods, and Policy Development, Implementation, and Evaluation. These outcomes ensure that students can analyze complex policy problems, apply evidence-based methods, and develop actionable recommendations while reflecting on ethical, institutional, and societal considerations. Each set of outcomes is aligned with specific courses that provide the foundation for building rigorous analytical capabilities, practical skills, and the ability to communicate policy insights to diverse audiences.

- To select and apply quantitative techniques of analysis appropriately in the formulation, implementation, and evaluation of public policies and programs to support decision-making and problem-solving for policymakers and other stakeholders.

- To identify and evaluate theoretical frameworks and analytical models used to explain key aspects of the policy-making process as well as the political and economic institutions that influence policy processes.

- To develop a basic understanding of the economics of the public sector, including theoretical frameworks, micro-economics relating to taxation, expenditures, and policy.

- To gain substantive knowledge (e.g., current statistics, problems, successes, stakeholders, and societal values) in a policy topic area of current social importance and develop a set of relevant, realistic, and feasible policy recommendations.

Learning Outcome	Novice (0)	Developing (1)	Competent (2)	Proficient (3)	Advanced (4)
To learn and apply quantitative techniques. To select and apply quantitative techniques of analysis appropriately in the formulation, implementation, and evaluation of public policies and programs to support decision-making and problem-solving for policymakers and other stakeholders.	Demonstrates little or no understanding of quantitative methods; unable to select or apply basic analytical tools.	Identifies some quantitative tools but applies them inaccurately or inconsistently; limited interpretation of results.	Appropriately selects and applies basic quantitative methods to policy questions; interprets results with some accuracy.	Applies a range of quantitative techniques appropriately; interprets results accurately and connects findings to policy implications.	Applies advanced quantitative methods and data sources; demonstrates strong judgment in method selection and communicates complex findings effectively to policy audiences.
To utilize and apply theoretical frameworks and analytical models throughout the policymaking process. To identify and evaluate theoretical frameworks and analytical models used to explain key aspects of the	Displays minimal awareness of major policy theories or models; cannot connect frameworks to real-world cases.	Identifies some relevant frameworks but with limited understanding or application.	Demonstrates understanding of major policy process theories; applies them correctly to policy cases.	Evaluates multiple frameworks; shows insight into various internal and external influences and theoretical assumptions; identifies gaps in current knowledge	Applies theoretical perspectives creatively; critiques and applies frameworks to novel or complex policy contexts.

policy-making process as well as the political and economic institutions that influence policy processes.					
To learn and articulate the economics of the public sector. To develop a basic understanding of the economics of the public sector, including theoretical frameworks, micro-economics relating to taxation, expenditures, and policy.	Lacks understanding of basic public sector economics; cannot articulate key concepts or relationships.	Demonstrates partial understanding of public finance or microeconomic concepts; limited application to policy contexts.	Understands fundamental economic principles and applies them to public sector issues and tradeoffs.	Analyzes taxation, expenditure, and regulatory decisions using sound economic reasoning.	Applies economic theory and empirical evidence to assess complex fiscal and legal policy challenges; articulates implications for efficiency and equity.
Substantive Policy Knowledge To gain substantive knowledge (e.g., current statistics, problems, successes, stakeholders, and societal values) in a policy topic area of current social	Shows little awareness of major issues, actors, or data in a policy area.	Demonstrates basic familiarity with a policy area but lacks depth or current data.	Demonstrates working knowledge of a policy area, including relevant stakeholders and recent trends.	Analyzes key challenges, data, and stakeholder dynamics in depth; connects evidence to policy alternatives.	Demonstrates mastery of a policy domain through synthesis of data, trends, and values; provides well-supported, innovative insights for policy improvement.

importance and develop a set of relevant, realistic, and feasible policy recommendations					

MPP Curriculum

The MPP program is a 40-credit degree program. The curriculum is divided into core and elective courses. The core curriculum focuses on policy process theories and institutions, economics, quantitative analysis, and substantive (or specialized policy knowledge). The core curriculum draws from a variety of academic disciplines and provides the skills and knowledge needed for solving public policy problems and managing policy-making agencies and organizations. The core courses provide a foundation on which to build expertise and enrich students with a full understanding of how to approach and understand complex issues.

- Students taking three courses (nine credit hours) per semester, including summer, can complete the MPP degree in approximately two years.
- Students taking two courses (six credit hours) per semester, including summer, can complete the MPP degree in two to three years.
- Students taking one course (three credit hours) per semester, including summer, can complete the MPP degree in four years (with one semester including two courses).

MPP Core Courses

- **PADMN 6320** – Public Policy Theories and Application
- **PUBPL 6290** – Applied Quantitative Analysis for Public Policy
- **PADMN 6323** – Policy Analysis
- **PUBPL 6563** – Program and Policy Evaluation
- **PUBPL 6560** – Survey Research Methods
- **ECON 6300** – Public Finance
- **ECON 6380** – Law and Economics
- **PUBPL 6900** – Public Policy Research
- **PUBPL 6950** – Capstone
- **PUBPL 6960** – Applied Policy Project
- **PUBPL 6002** – Statistical Software Packages for Public Policy
- **PUBPL 6000** – Application of Economic Principles and Public Policy Statistics

MPP Electives (9 total credit hours)

Students can take a minimum of 9 elective credit hours, and should identify courses that fit their interests, substantive policy interests, and/or careers goals.

With the approval of MPP program, you may pursue an existing graduate certificate to fulfill the emphasis. Finally, you also can create, in partnership with your graduate coordinator, an alternate track of emphasis in a substantive policy area based on course availability.

Applied Policy Project

The applied policy project draws upon the knowledge and skills that students have gained as part of the MPP program. Most students complete the Applied Policy Project during their final two semesters of the MPP program. Part-time students or those who have transferred graduate credits into the program may also take the capstone earlier, under a recommendation by their advisor. Students in dual degree programs should consult their graduate coordinator and/or director to identify the appropriate timing for their applied policy project.

The MPP program requires students to conduct an original piece of research that is relevant to the field of public policy. Prior to their final semester of study, students identify a research question that has relevance to policy makers or managers. Then, throughout the year (and in conjunction with the Project Chair), students develop a research methodology to address the question, analyze appropriate data, and report findings in an accessible, accurate and actionable fashion. This final project is intended to consolidate students' knowledge and challenge them to think in a clear, creative, and concise manner.

With faculty supervision and advice, each student conducts a thorough analysis of a major policy question applying the interdisciplinary methods, approaches, impacts, perspectives, and recommendations studied in the MPP core curriculum. This project is completed outside of the classroom. The applied policy project should be completed before the end of the final semester and will be presented in mid-April. If a project is not completed on time, the student will be held to the Graduate School's standards for continuous enrollment that may involve registering and paying for faculty consultation or independent study credit hours during one or more subsequent semesters until the project and all other graduation requirements are complete.

Capstone Course

The MPP Capstone course serves as a culminating, in-class experience that is distinct from the Applied Policy Project (APP), which is completed independently under the guidance of a faculty advisor and committee. The capstone course provides students with a structured opportunity to reflect on and synthesize their learning across the MPP curriculum. Through assignments, speakers, and discussion, students assess and articulate their development in relation to MPP learning outcomes.

Program Recommendations (Course Sequencing)

Although there is no prescribed sequence in the MPP program, there are a few factors to take into consideration in planning the program.

- It is recommended that students take PADMN 6320 Public Policy Theories and Applications before PADMN 6323 Policy Analysis.
- Students should take PADMN 6290 Quantitative Analysis for Public Policy before taking PUBPL 6900 Public Policy Research.

- Students take PUBPL 6900 Public Policy Research before PUBPL 6563 Policy Evaluation.
- Students should plan their programs so that the Applied Policy Project (PUBPL 6960) and the Capstone class (PUBPL 6950) are taken in the year.

Time Limit
Course work for the MPP degree can be completed within two consecutive full-time calendar years. However, work is acceptable if it is completed within four consecutive calendar years. Time extensions beyond this must be approved by the MPP program and the Graduate School.

Continuous Registration and Leave of Absence - Minimum Continuous Registration
All graduate students must maintain minimum registration from the time of formal admission through completion of all requirements for the degree they are seeking unless granted an official leave of absence (see Leaves of Absence, below). Students not on campus and not using university facilities are not expected to register for summer term. If students do not comply with this continuous registration policy and do not obtain an official leave of absence, their records are inactivated. To reactivate a file later, the student is required to reapply for admission to The Graduate School.

Master's degree students in a non-thesis program maintain minimum registration by
Registering and paying applicable tuition and fees for at least three credit hours per semester during the academic year from the time they are admitted to The Graduate School until they have completed all requirements for the degree, including the submission of a final project; or

Registering for three credit hours of Faculty Consultation during any semester in which they are not otherwise enrolled.

Combined Program Bachelor's and Master of Public Policy (MPP) Program
The Combined ix. This accelerated pathway provides an opportunity to complete undergraduate education while gaining advanced policy training that prepares students for analytical and leadership roles in the public, nonprofit, and private sectors.

The program emphasizes policy theory, analysis, and evaluation, giving students a strong foundation in how to design, assess, and communicate policy solutions. Students benefit from close engagement with faculty, experiential learning opportunities, and exposure to real-world policy challenges.

Program Structure
Bachelor's and Master of Public Policy (MPP) program allows highly motivated students majoring in Economics or Political Science to earn both degrees in five years**:**

- **Years 1–3:** Complete all general education and major requirements. Only major electives should remain for the senior year.
- **Junior Year:** Apply to the combined program after completing at least **90 credit hours**.
- **Senior Year:** Begin taking approved graduate-level courses that apply to both the undergraduate and graduate degrees.

- **Fifth Year:** Complete all remaining MPP coursework and graduate with both degrees (undergrad and graduate.

Admission Requirements

- Minimum 3.2 cumulative GPA
- Completion of the following prerequisite courses prior to admission:
    - Applied Statistics
    - Microeconomics
    - U.S. National Government
- Submission of application materials by January 15 of the junior year, including:
    - Statement of purpose
    - One letter of recommendation (additional letters optional)
    - Résumé
    - Optional GRE scores

Students should discuss their plans with their undergraduate academic advisor and notify the graduate coordinator of their intent to apply.

Financial Aid (Combined Program)

Most forms of undergraduate financial aid do not cover graduate-level coursework. Students planning to use financial aid or scholarships should consult the Financial Aid Office or relevant granting agencies to verify coverage prior to enrolling in graduate courses during the senior year.

Sample Course Sequence

Senior Year (Year 4):

Students typically enroll in a combination of remaining undergraduate electives and MPP core courses such as:

- Public Policy Theory and Application
- Public Finance
- Quantitative Analysis
- Program and Policy Evaluation
- Law and Economics
- Public Policy Research

Fifth Year (Year 5):

Students complete the graduate curriculum, which includes:

- Applied Policy Project Preparation
- Statistical Packages for Public Policy
- Capstone Seminar
- Applied Policy Project
- Policy Analysis

MPP Policies

Internships
There is no internship requirement for the MPP degree. However, students who would like to pursue internships to gain experience in the public policy analysis arena are encouraged to do so.

Financial Aid
There are a variety of ways that students can finance their Master of Public Administration degree. The Master of Public Administration offers exclusive financial aid opportunities to its students in the form of scholarships and a graduate assistantship. We should note that the MPP graduate assistantship generally does not include a tuition benefit. All MPP students, both new and current, are eligible to apply for these financial aid opportunities such as:

- Graduate Teaching Assistantships
- Scholarships/Fellowships
- CSBS Scholarships

To learn more about financial aid resources visit: Financial Aid - Master of Public Financial Assistance at the School of Public Affairs.

Academic Calendar & Deadlines
Visit the Office of the Registrar website to learn more about important deadlines and calendars of the University: Academic Calendar - Office of the Registrar - The University of Utah

Registration Information
New and continuing students register during their scheduled registration time. Check your registration appointment (date and time) by accessing the Campus Information System (CIS) and clicking on, "View Your Registration Dates." It is highly recommended that students register as close to their appointment time as possible and to coordinate with your assigned Graduate Coordinator. Classes do fill up, and there is no guarantee an instructor will be able to allow more students into the course.

If a SPA class is full, contact the course instructor. If the instructor determines that space is available, the instructor can issue a permission number to register for the class. Permission numbers are also required to add classes beginning the second week of the semester. Contact the course instructor to request a permission number.

For courses outside of the SPA, you may need to begin by contacting the graduate coordinator for that program and/or see if you can add yourself to a class waitlist. If the class is full, you will likely need to coordinate with that program's Graduate Coordinator and/or contact the course instructor to request a permission number. Please keep your SPA graduate coordinator informed and updated as you work through this process.

Graduate School Requirements

Grade Point Minimum

- Students must complete all core courses with a "B" or better grade. Grades in elective classes must be a "C" or better. Students must maintain an overall 3.0 GPA in graduate course work to maintain standing in the Graduate School with no individual grade lower than a "C."
- If a grade of "B-" or below is issued in a MPP Core, the student will be required to retake the course.
- Students also should avoid getting an excessive number of "incompletes."
- Students whose GPAs fall below a 3.0 or who accumulate more than three incompletes will be placed on probation. The SPA office will inform students who have been placed on probation. Probation may carry specific requirements that the student must meet to be removed from probation.

Letter Grades vs. Credit/No Credit Grades

- Letter grades are the only acceptable grades in the MPP program except in prerequisites and internships.

Incomplete and Work-In-Progress Grades

- Occasionally, because of circumstances beyond the student's control, a student needs to discontinue work in a particular course before the semester is finished. If conditions are met, an "I" (incomplete) is sometimes given in such cases.
- If the incomplete course is not completed within one calendar year, the "I" will be converted to an "E" (failure) automatically. If the course is successfully completed, the "I" will remain on a student's transcript, and a letter grade will be inserted next to the "I".
- In some cases, a "T" (work-in-progress) grade is given until course work is finished. "T's" will not automatically convert to an "E."
- Students cannot graduate until all "I's" and "Ts" are converted to final grades.

Leaves of Absence

Students who wish to discontinue or pause their studies for one or more semesters (other than summer term) must file a Request for Leave of Absence form with the MPP Director. Before being forwarded to the Graduate Records Office for approval by the dean of The Graduate School, the form must be approved by the director. Requests may be granted in the following circumstances:

- Leaves of absence generally are granted and reviewed on a yearly basis for reasons relating to illness, well-being, military service, pregnancy and/or child-care, residence outside the state of Utah, and work-in-process in which students are not in continual contact with their supervisory committee or other members of the faculty.
- Leaves also may be granted on a yearly basis to students who, in the judgment of the director, are engaged in work considered beneficial to their academic goals, such as temporary teaching or professional employment that allows the student ultimately to complete the degree.
- Leaves for other reasons may be granted and reviewed on a yearly basis when the director believes the leave is in the best interest of both the student and the University.
- Students must apply for leaves of absence for a current semester by the last day of classes of that semester. They also must officially withdraw from classes in any semester for

which a leave is granted. Failure to withdraw formally results in the reporting of E or EU grades for all classes.
- The period during which a leave of absence is granted does not count toward the period allowed to complete the degree. Leaves are granted for a maximum of one academic year at a time.
- The leave of absence is void if a student registers for classes in a semester for which a leave was granted.

Supervisory Committee
The graduate supervisory committee is required by the University of Utah's Graduate School and is responsible for:
- Approving the student's academic program of study and graduation requirements have been successfully accomplished

Master's supervisory committees consist of four SPA faculty members. The chair is the MPP Program Director with other SPA core faculty and the SPA Director serving as the additional committee members.

University Commencement and College Graduate/Convocation
All graduate candidates for graduation must contact your Graduate Coordinator to ensure graduation requirements have been met and a committee has been entered to the Graduate School's Graduate Degree Tracking system.

Deadlines
- Spring: submit application for MPP by October 1
- Summer: submit application for MPP by March 1
- Fall: submit application for the MPP July 1

Please see the Registrar's Graduate Graduation page for Registrar application deadlines.

Graduation Requirements
- Complete the MPP Graduation Form. This form must be submitted before the University's Application for Graduation, because the University Registrar will not accept the University's Application for Graduation before faculty are entered in the online system.
- Submit the University's Application for Graduation (please follow directions listed in the next step) to the Registrar's Office.
- Under degree information, enter the semester for graduation, as well as OTHER under degree (please type in MPP in line next to OTHER).

Commencement Processes
- University Commencement is set and organized by the University. If a student is within a year of graduation they may walk in the convocation ceremony. Students do not need to do anything to walk, other than purchase regalia and attend commencement. Students who are not officially graduated will not necessarily appear in the commencement program but are welcome to walk.

- Regalia: To order graduation regalia, please contact the bookstore in January to find out when they will be processing orders. Visit the University of Utah Bookstore website or call them at 801-581-6326.
- The MPP program is in the College of Social and Behavioral Science. If you have been inducted into Pi Alpha Alpha (PAA), you may borrow or purchase a PAA medallion to wear with your cap and gown (though we have a limited number). Please contact the SPA office for more information.
- SPA Celebration at Commencement. The School of Public Affairs will host a celebration for all graduating students. The event is open to graduates and their family (given or chosen) or friends and is a great opportunity to take photos with your instructors and classmates.

Important Graduation & Commencement Reminders

- Failure to submit your application prior to the deadline may delay your graduation--your application is due for the semester you are planning to graduate. Students will graduate when all degree requirements are met and all grades are submitted. Students must be registered for graduate course credit the semester they graduate.
- Diplomas are mailed after the end of the semester in which the work was completed, and the appropriate paperwork has been processed. A diploma will be mailed within 90 days to the last address the University of Utah has for the student. If you would like to verify or change your address (and we strongly encourage you to do so), please go to secured student access of student information systems or call the registrar's office at 801-581-5808.
- Students with "I" or "T" grades will not be cleared for graduation by the Registrar's Office.
- The Graduate School requires that students be registered for at least one semester credit hour during the semester on which they plan to graduate.
- Check the Graduate School Policy for more details:
    - Registration Policies - Graduate School - The University of Utah
- Failure to submit your application prior to the deadline may delay your graduation—your application is due for the semester you are planning to graduate.
- Students will graduate when all degree requirements (U.S. Government pre-requisite, 14 classes, and experiential requirement) are met and all grades are submitted.
- Students must be registered for graduate course credit the semester they graduate.

University Resources

MPP students have free access to the following resources through the University of Utah:

- Grammarly Account
- Local Public Transportation
- Marriot Library
- Student Life Center
- Campus Store
- Commuter Services
- Campus Recreation
- IT Help Desk

- Student Health
- Student Union
- UCard Office
- Writing Service

To access these:
University Resources - Master of Public Policy

UCard ID
The University of Utah UCard offers one standardized source of identification and access for the institution, ensuring convenience, security, and simplicity. Obtain your student UCard from the UCard office in the Student Union. It provides official identification, debit functionality and security access enabling students to gain access to and use many University facilities:

- Libraries
- On-campus housing
- Residential meal plans
- Off-campus partners
- Buildings, offices and laboratories
- Computer Labs
- Printers and copiers
- Sporting events
- Associated Students of the University of Utah (ASUU) events/campus recreation facilities
- University bookstore
- Foodservice and convenience stores
- Campus parking
- Services for Students with Disabilities
- Mental Health Services

Library
Students have access to the University of Utah library system including the Marriot Library, the S.J. Quinney Law Library, and the Eccles Health Sciences Library. Students may use the online research tools, databases, and check out materials from the campus library with a valid student UCARD.

Kem C. Gardner Policy Institute & Hinckley Institute
Students are encouraged to get involved with the Kem C. Gardner Policy Institute and/or the Hinckley Institute. For more information visit the Gardner Policy Institute and/or the Hinckley Institute.

Computing
There are many computing resources on campus. For more information visit IT resources.

Campus Information System (CIS)
The CIS is a vital student resource. It is an online system that houses student information, including address, email address for official university communication, grades, and registration information. To access CIS, students need their University Network ID (uNID) and password. CIS is the only platform that students can access their grades and register for classes.

University Network ID (uNID) & Password
The University Network ID (uNID) and secure password uniquely identify students on the campus network for various computing services. Students receive their uNID from the Admissions Office when they first are accepted to the University.

To activate an account, log into the student portal (CIS) for the first time from with your uNID and password. If you have problems logging contact University Information Technology - The University of Utah

Campus Umail System
Everyone at the University of Utah receives an UMail email address from the @utah.edu' domain. This email account is free. Students receive 50 MB of space for email with this account. The attachment size limit is also 50 MB.

The default address format is your **uNID@utah.edu.**

You can create a more personalized alias, such as: firstname.lastname@utah.edu.
Students are encouraged to use this address to stay informed of important information and events at the University of Utah, and so that campus departments may contact you with approved communication (no spam). Students will be required to use this address for all official University communication. For more information visit: University Information Technology - The University of Utah

SPA Faculty
To see the contact information and adjunct faculty visit: SPA Faculty.

Table 1. Faculty and Affiliated Experts: Titles and Areas of Expertise

Name	Title / Role	Expertise
Derrick Anderson, Ph.D.	Professor & Vice President of Enterprise Design and Policy, University of Utah	Public policy; governance of technology & higher education policy
Samantha Ball, Ph.D.	Senior Research Associate (Gardner)	Public policy; surveys; deliberative democracy
Stephen Bannister, Ph.D.	Associate Professor (Lecturer), Department of Economics	Economics; macroeconomics; microeconomics; energy & environment
Tabitha M. Benney, Ph.D.	Associate Director for MIAGE & Professor	Global political economy; environment & science policy

Laura Briefer, MPA	Director of Salt Lake City Department of Public Utilities	Water policy; environmental policy; municipal leadership
David P. Carter, Ph.D.	Director of the SPA & Associate Professor	Public policy; regulatory governance
Eduardo Cenci	Assistant Professor (Lecturer)	Agricultural economics; rural development
Christopher Collard, MPP	Research Director, Utah Foundation	Public policy research; Utah policy surveys
Phil Dean, M.S., M.P.A.	Chief Economist, Gardner Policy Institute	Public finance; economic policy
Gordon Dunne, Ph.D.	Associate Professor, Salt Lake Community College	International relations; political economy
Jonathan Fisk, Ph.D.	Associate Director (MPA/MPP), Associate Professor	Environmental & energy policy
Franz Kolb	Honorary Consul	Diplomacy; international relations
Morgan Lyon Cotti, Ph.D.	Associate Director, Hinckley Institute	American government; elections; public opinion
Stephen Nelson, J.D., Ph.D.	Associate Professor (Lecturer) & Judge, Utah Third District Court	Criminal procedure; courts; jurisprudence
Steve Ott, Ph.D.	Professor & Dean Emeritus	Public administration; nonprofit sector
Levi Pace, Ph.D.	Senior Research Economist, Gardner Policy Institute	Quantitative methods; economic impact modeling
Ju Won Park, Ph.D.	Assistant Professor	Public management; organizational behavior
Holly Richardson, Ph.D.	Editor, Utah Policy	Nonprofit studies; ethnography; volunteerism
Sandi Rideout, Ph.D.	Assistant Professor (Lecturer)	Leadership & change; administrative theory; Capstone
Chris Simon, Ph.D.	Professor	Public administration & policy; military; energy
Phillip Singer, Ph.D.	Associate Professor, Department of Political Science	Health policy; social policy
Juliette Tennert, M.A.	Economic Strategist, Elevated Economic Analysis	Economics; urban ecology
Jesús Valero, Ph.D.	Associate Professor	Nonprofit management; leadership
Kathy Wilets, M.P.A.	Interim Co-Chief	Negotiation; collaborative

	Marketing & Communications Officer, University of Utah	management
M. Hakan Yavuz, Ph.D.	Professor	Comparative public policy; international politics
Mark Glick, Ph.D.	Professor	Labor economics; antitrust

MPP Program Student Organizations

ICMA Student Chapter

- The School of Public Affairs ICMA Chapter is the formal organization of the International City of and County Management Association.

Public Affairs and Global Enterprise Student Association (PAGE)

- The School of Public Affairs Graduate Student Association (PAGE) is the formal organization of all SPA (XMPA, MPA, MPP, MIAGE) students enrolled at the University of Utah. All graduate students enrolled in SPA courses are members of PAGE. PAGE works closely with Pi Alpha Alpha (PAA), ICMA, and the American Society of Public Administration (ASPA) to encourage mentorship and career development.

Pi Alpha Alpha Public Affairs Honors Association (PAA)

- Pi Alpha Alpha is the Global Honor Society for Public Affairs and Administration. There are more than 160 chapters located around the world at NASPAA member schools. The purpose of Pi Alpha Alpha is to encourage and recognize outstanding scholarship and accomplishment in public affairs and administration. Its objectives, such as fostering integrity, professionalism, and effective performance, promote the advancement of quality in the education and practice of the art and science of public affairs and administration. Qualifications for induction are: 3.7 GPA and 50% completed classwork (minimum 18 credit hours).

American Society of Public Administration (ASPA)

- The American Society for Public Administration (ASPA) is the largest and most prominent professional association for public administration. It is dedicated to advancing the art, science, teaching, and practice of public and non-profit administration. There are a variety of Chapters and Sections – including one dedicated to the state of Utah.
- ASPA's four core values are Accountability and Performance, Professionalism, Ethics and Social Equity. Professionalism is promoted through chapters and sections through which members have an opportunity to advance their careers by becoming involved in their local public administration community.

General Degree Program Policies, Procedures, & Resources

Students who fall below a 3.0 GPA at any time during the process of earning an MPP Degree are subject to being placed on a semester of academic probation. Decisions regarding students being placed on academic probation are determined by the MPP Faculty. Notifications of decisions made by the SPA Faculty regarding placing students on academic probation are conducted by the Director of the MPP Program. Should students on academic probation not raise their GPA to

the required 3.0 GPA at the end of the probationary semester, the Director of the MPP Program will evaluate and determine if dismissal from the MPP Program is required of the student. These policies and procedures are in accordance with established procedures of the University of Utah's Graduate School. Policy 6-400: Code of Student Rights and Responsibilities.

Transfer Credit and Waiver/Substitutions for Course Work
Graduate credit may be transferred from other institutions. Up to six (6) semester hours of transfer credit may be applied toward fulfillment of graduate degree requirements if:

- The grade for the course was at least a "B,"
- The MPP program approves the transfer credit,
- The course work is not more than four (4) years old when the student completes the MPP (SPA will seek an extension when appropriate), and
- The student fulfills the residency requirements of The University of Utah.

Students seeking transfer credit should supply the appropriate Graduate Coordinator with the necessary supporting materials including syllabi, where possible, and catalog descriptions.

Waivers/Substitutions for Courses

- No waivers of courses will be granted for professional work experience. Under unusual circumstances, the MPP program may consider the substitution of a more advanced or specialized course based on professional work experience.
- No academic credit will be granted for the completion of training programs or non-credit education programs.

Non-matriculated Transfer Credit

- Non-matriculated credit that can be applied toward a graduate degree is limited to nine semester credit-hours and must be approved by the MPP director.

Academic Honesty Policies and Procedures
The University of Utah takes academic honesty seriously and the Master of Public Policy Program (MPP) requires MPP students to conduct themselves with the highest ethical standards. Students caught engaging in any form of academic dishonesty (i.e. plagiarism, cheating, misrepresenting another's work as their own etc.) are subject to immediate dismissal from the MPP Program. Additionally, students dismissed from the MPP Program for engaging in academic dishonesty may face additional penalties, up to and including formal expulsion from the University of Utah. Decisions regarding imposing strict disciplinary sanction(s) are made in consultation with representatives of the College of Social and Behavioral Sciences and the Graduate School. This and more information are found in Policy 6-400: Code of Student Rights and Responsibilities.

University of Utah: Student Code of Conduct and Academic Integrity Statement
"The mission of the University of Utah is to educate the individual and to discover, refine and disseminate knowledge. The University supports the intellectual, personal, social, and ethical development of members of the University community. These goals can best be achieved in an open and supportive environment that encourages reasoned discourse, honesty, and respect for the rights of all individuals. Students at the University of Utah are encouraged to exercise

personal responsibility and self-discipline and engage in the rigors of discovery and scholarship. Students at the University of Utah are members of an academic community committed to basic and broadly shared ethical principles and concepts of civility. Integrity, autonomy, justice, respect and responsibility represent the basis for the rights and responsibilities that follow.

Participation in the University of Utah community obligates each member to follow a code of civilized behavior. This and more information are found in Policy 6-400: Code of Student Rights and Responsibilities.

English Language and Writing Resources
There are several resources on campus that will support English language learners with language and writing development. These resources include:

- Writing Center University Writing Center - The University of Utah
- Writing Program Department of Writing and Rhetoric Studies - The University of Utah
- English Language Institute English Language Institute - The University of Utah

Safety & Wellness
Students' safety is the University top priority. In an emergency, dial 911 or seek a nearby emergency phone through campus. Report any crimes or suspicious activities to 801-585-COPS; this number will get an officer dispatch from the University of Utah Department of Public Safety. If at any time, you would like to be escorted by a security officer to or from areas on campus, DPS will help, you just give them a call and request a safe ride.

Campus Security & University Police
The University of Utah seeks to provide a safe and healthy experience for students, employees, and others who make use of campus facilities. In support of this goal, the University has established confidential resources and support services to assist students who may have been affected by harassment, abusive relationships, or sexual misconduct. A detailed listing of University Resources for campus safety can be found at the Registrars site.

Your well-being is key to your personal safety. If you are in crisis, call 801-587-3000.
Help is close and the university has additional excellent resources to promote emotional and physical wellness, including the Counseling Center, and the Wellness Center. Counselors and advocates in these centers can help guide you to other resources to address a range of issues, including substance abuse and addiction.

Addressing/Reporting Sexual Misconduct, Violence, Bias, and Harassment Resources
Title IX makes it clear that violence and harassment based on sex and gender (which Includes sexual orientation and gender identity/expression) is a civil rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran's status or genetic information. If you or someone you know has been harassed or assaulted, you are encouraged to report it to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action, 135 Park Building, 801- 581-8365, or the Office of the Dean of Students, 270 Union Building, 801-581-7066.

For support and confidential consultation, contact the Center for Student Wellness, 426 SSB, 801-581-7776. To report to the police, contact the Department of Public Safety, 801-585-2677(COPS).

- SafeU | Sexual Assault Awareness & Response Support (utah.edu)
- Office of Equal Opportunity & Title IX - The University of Utah

Mental Health
Personal concerns such as stress, anxiety, relationship difficulties, depression, cross-cultural differences, etc., can interfere with a student's ability to succeed and thrive at the University of Utah. For helpful resources contact the Center for Student Wellness at: Center for Student Wellness (utah.edu) or 801-581-7776.

Veterans Resources
The University of Utah has a Veterans Support Center located in the Olpin Union Building, Room 161. Their website contains information about what support they offer, a list of ongoing events, and links to outside resources: Veterans Support Center (utah.edu)

Parental Leave Policy & Resources
Graduate students are eligible for a Parental Leave of Absence if the graduate student has been matriculated in a graduate degree program for at least one semester and is otherwise in good standing within their degree program at the time the Parental Leave of Absence is taken

A graduate student who intends to take a Parental Leave of Absence shall notify the graduate student's advisor or program director at least 90-days before the anticipated birth or as soon as reasonably possible before adoption or foster placement for which the graduate student intends to take a Parental Leave of Absence. This allows the department and student to plan for the student's absence and ensure a seamless transfer of responsibilities. The Parental Leave of Absence is unpaid unless the graduate student is supported by a University Tuition Benefit Program eligible fellowship, teaching assistantship, graduate assistantship, or other research assistantship that the university administers. Additional resources and information at: Parental Leave Policy for Graduate Students - Graduate School - The University of Utah.