MPP Travel Expense Funding Request

Graduate students can apply for funding to attend a conference at which they are presenting a paper or poster or for other travel that directly benefits their academics or research (attending conferences, study abroad, capstone research etc.). A set dollar amount will be available for disbursement among applicants for both fall and spring semesters. Priority will be given to students presenting. No awards will be given for past travel. Maximum award is $500.

DEADLINES: Summer Travel – **April 1**, Fall Travel – **August 1**, Spring Travel – **December 1**.

ALL APPLICANTS MUST ALSO REQUEST SUPPORT FROM THE GRADUATE SCHOOL. The form for this can be found at <https://gradschool.utah.edu/students/forms/gstaa.pdf>

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Conference to be Attended or Travel Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anticipated Itemized Expenses: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Title of Paper/Presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How This Trip Will Benefit Your Education: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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How This Trip Will Benefit Your Classmates (Examples include bringing back knowledge to share, spreading the name and reputation of the program, etc):

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How This Trip Will Benefit Your Career Aspirations (Networking etc):

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How Funding Will Help You (Financial Need): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Other Funding Sources You Have Applied For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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PLEASE ATTACH A COPY OF YOUR PAPER ABSTRACT, CONFERENCE INFORMATION, AND ANTICIPATED EXPENSES TO THIS FORM.

Return an electronic copy to Beth Henke at elizabeth.henke@cppa.utah.edu or a hard copy to OSH 214.